

# **STALEY**

## **MECHANICALS**

*30 North Grantham Road, Dillsburg, PA 17019 717-790-9660*

### **AIR CONDITIONING AND HEATING MAINTENANCE AGREEMENT**

**DATE:**

**BILLING ADDRESS:**

**SERVICE ADDRESS:**

#### **STALEY MECHANICALS**

Also known as The Company, agrees to provide you (the Customer), with the necessary labor and cleaning / lubricating materials to perform a **routine, yearly maintenance** for the following equipment, after any existing defects which are noted in our service report are corrected.

<b>EQUIPMENT</b>	<b>MODEL NUMBER</b>	<b>SERIAL NUMBER</b>	<b>LOCATION</b>
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**DISCOUNT:** The Company will provide a **15% discount on all repair parts**. Emergency labor will be reduced by **\$2.00 per hour below our prevailing labor rate**.

**PREFERENTIAL SERVICE:** The Company will provide emergency service to you **before non-agreement customers**.

**HOURS OF SERVICE:** The services covered by this agreement will be scheduled during The Company's regular working hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. After hours or weekend scheduling is not covered by this agreement.

**PARTS:** The agreement does not include any parts or materials except maintenance materials (lubricants / chemicals) necessary to perform the required maintenance. Parts will be billed in addition to this agreement.

**REPAIRS:** Any repairs not considered routine or required beyond those provided for in this agreement will be brought to your attention and will be billed on a time and material basis. (Example: blower or evaporator coil removal and cleaning) Payment is due 10 days after receipt of repair invoice. The Company shall not be liable for any loss arising from delay, failure to discover a condition requiring repair or replacement, or as a consequence of any performance under this agreement.

**RECORDS:** The Company will maintain a complete record of all maintenance and repairs performed by us and will provide you with a **written report** upon completion of any work.

**TERM:** This agreement is for one year from the effective date. Effective date and acceptance of this agreement is indicated by receipt of annual investment.

**ANNUAL INVESTMENT:**  
**2 visits per year – 1 heating & 1 cooling**

**ACCEPTED: CUSTOMER** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ACCEPTED: STALEY MECHANICALS** \_\_\_\_\_